



ACADEMIC SENATE MEETING MINUTES

Thursday, February 14, 2013

Present: Robert Anness, Reem Asfour, Mary Asher-Fitzpatrick, Michael Aubrey, Lindy Brazil, Paul Carmona, Guillermo Colls, Dan Curtis, Jesus Miranda, Alicia Munoz, Angela Nesta, Dave Raney, Donna Riley, Seth Slater

Absent: There were no Senators absent.

Guests: Danene Brown, Interim Vice President of Instruction; Raad Jergis, Proxy for Lilia Pulido

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Call to Order

Alicia Munoz called the meeting to order at 2:05pm.

Alicia welcomed Dan Curtis and Robert Anness who are new Senators for the semester, and then she asked all the senators to introduce themselves.

I. Approval of Minutes

MSC (Raney/Slater) to approve the minutes from the meeting on Thursday, December, 6, 2012 with one correction to the spelling of Donna Hajj.

1 abstention

II. President's Report

A. Announcements

Information was provided about upcoming events and activities.

- Alicia Munoz passed around the Academic Senate and SOC meeting schedule along with the list of constituency groups while reminding the senators about the proxy process requesting that if they cannot attend a meeting during the semester, to please get a proxy.
- Alicia announced the recent winners of the Senate teacher awards – Debra Babylon (ft) and Eddie Sturgeon (pt) – and then she announced that Christina Burnett, a part-time biology instructor, was nominated by the Senate for a fellowship to attend the Academic Academy this semester in San Diego adding that this meeting would be STEM related.
- Alicia added an informational item to the agenda stating that Danene Brown, Interim Vice President of Instruction, would be joining the meeting at 3pm to give a presentation regarding the faculty hiring slate.
- Alicia discussed the Critical Hire List showing vacancies, resignations, etc. stating that it would be going before the Board of Governors on Tuesday.
- Alicia stated that the District was below its FTES goal, and this was of concern to both Grossmont and Cuyamaca Colleges. She also said that the fill rate was also down, but this was

true at colleges throughout the state. She added that after the last budget crisis during Gray Davis' administration when community colleges cut courses, it took the state nearly 10 years to recover. She said that discussions were taking place on how to solve this problem, and some suggestions include offering second 8 week short-term classes and a more robust summer schedule to help increase FTES.

- Alicia discussed the Governor's proposed budget and said that the state would now be in a position to pay down deferrals.
- Alicia announced that a proposal to increase salary of educational managers from 15-17% had been pulled from the Board docket. She said the Chancellor was concerned over the quality of the applicant pool for VP positions because of the district's salary schedule. This prompted a discussion on the Senate floor on the reasons why so many administrators were leaving the district, with some faculty saying that the administrative turnover was not solely the result of low salaries.
- Alicia announced that the Student Services Council had announced that 31 students would be graduating with a TMC degree this year, while last year only one student had done so.

B. Academic Senate Elections

Angela Nesta, Academic Senate Elections Coordinator, provided an update on the current election process and timeline.

Angela stated that the upcoming Senate election would be held entirely online bringing us into the 21st Century. She showed the electronic nomination form and discussed how the election would work. She suggested that Senators let their constituents know about the new process.

Angela briefly discussed the election process adding that she was working with Leif Christensen at the District to set up the survey profile. She shared an election letter that she had crafted and said the ballot would be linked to biographical write-ups about the candidates. Mary Asher-Fitzpatrick suggested a link to the Academic Senate website be added to inform faculty members who may not be familiar with the work of the Senate.

Angela also discussed the fact that there were several adjunct instructors who did not have a gcccd email account, but she stated that information would be going out to let everyone know that if they want to vote in the Senate elections, they need to have a gcccd email account and this information would include how to procure one.

Paul Carmona added that Jodi Reed had developed a process regarding email protocol.

Angela then noted that Grossmont schedule their online elections during Professional Development week to encourage better participation. She explained that nominations would be held from February 14 through 28, 2013, and voting would be from March 1 through 14, 2013.

The Senate applauded and thanked Angela for her hard work.

C. District & College Council Updates

Updates were provided on discussions and actions taken at recent District & College Meetings.

Alicia said the critical hire list would be presented at the February 19, 2013 Board Meeting. Alicia stated that the college would once again offer a 4/10 schedule for the summer months.

III. Vice President's Report

A. SOC Committee Appointments

Jesus Miranda reported on new faculty appointments to committees.

New appointments were as follows:

Steve Schlichtenmyer – Emergency Preparedness Committee

Terrie Nichols – IPRPC

Greg Differding – Instructional Technology

Donna Marques – Online Teaching & Learning

IV. Committee Reports

A. Curriculum Committee Report

Alicia introduced Guillermo Colls who gave an update on Curriculum Committee work. He mentioned that courses within the Transfer Model Curriculum required CID designators. He said that Deans would work with Program Chairs to identify the courses that need CID numbers. A part time faculty would be hired to help with the process in order to meet the March 7th deadline. He also said that the committee would be working on the SLO portion as well.

Guillermo noted that the Curriculum Committee requires that a department representative be present when new curriculum is discussed, and that while this policy has not been enforced recently, because of the many changes, it now would be enforcing it.

Guillermo then discussed the new software tool TrackDat which will be used to store student learning outcomes and track assessment progress. A design and implementation team was formed to help launch the new tool.

V. Action

There were no action items.

VI. Information

A. Faculty Handbook

Alicia stated that a draft of the faculty handbook had been emailed to the Senators and that the handbook would come as an action item at the next Senate meeting adding that she welcomed any changes or suggestions at this point of the process.

B. Voluntary Senate Fund

Jesus Miranda stated that the Senate was accepting donations for the Senate Fund which helps pay for the Senate Awards and the after commencement reception each year. He said the Senate could accept both cash and checks and that any amount would help. He added that there would be a raffle of Starbucks cards for faculty who contributed to the Senate Voluntary Fund during the spring semester.

C. District Shared Governance Handbook

Alicia stated that this handbook was on the District Intranet site.

D. Faculty Hiring Slate

Interim Vice President Danene Brown welcomed everyone back for the Spring semester, and indicated that she came to the Senate to present an amendment to the faculty hiring slate that IPRPC had submitted the previous semester. She explained that when the faculty hiring slate had been developed last year, IPRPC was working from 2009-2010 data, but many things had changed since then. As a result, Vice President Brown informed the Senate that IPRPC was withdrawing its request for a full-time position for Economics. Vice President Brown asked the Senate consider the IPRPC amendment and provide feedback.

Vice President Brown explained that IPRPC had looked at various factors, including course offerings and enrollment trends, and stated that the evidence did not support a full time position in that discipline. She suggested that faculty could contact Kathryn Nette or Connie Elder, co-chairs of IPRPC for further questions.

Alicia said that the amendment to modify the faculty hiring slate would return to the next Senate meeting as an action item.

The meeting was adjourned at 3:30pm.
Recorded by Joy Tapscott